

127TH CHEYENNE FRONTIER DAYS OPERATING ORDERS 2023



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NOTE: The following abbreviations may be used throughout this document:
*Board of Directors: **Board**; Box Office: **BO**; Chief Executive Officer: **CEO**; Concessions Committee: **Concessions**; Cheyenne Frontier Days™: **CFD**; Rodeo Committee: **RC**; Contract Acts: **CA**; General Committee: **GC**; Grounds Committee: **Grounds**; Headquarters: **HQ**; Indian Committee: **Indians**; Military Committee: **Military**; Operations Committee: **Operations**; Old West Museum: **Museum**; Orozco Security Agency: **OSA**; Parades Committee: **Parades**; Public Relations Committee: **PR**; Accessibility Services: **Accessibility**; Professional Rodeo Cowboy Association: **PRCA***

FRONTIER PARK TELEPHONE NUMBERS

FRONTIER PARK TELEPHONE NUMBERS - 2023	
(All numbers may be used as intercom by dialing the last four (4) digits)	
AA Barn	316-6571
Announcers Booth	778-7256 / 778-7269
Art Show Office	778-7289

Barn10 – Parades	778-1455
Buckle Club	778-7299
Chute 9	778-7281 / 778-7283
Concessions Committee Cabin	778-7262
Contract Acts / Production Office	778-1480 / 778-1481
Cowboy Medics – Eastside	778-1428
Disability Services	778-7232
First Aid - C Stand	778-7240
Gift Shop	778-1424
Grounds Committee Cabin	778-7270
Headquarters	778-7272
HEELS Office	778-7251
Howdy Folks - Front Gate	778-1496
Indian Village	778-7298
Lost Found	778-7241
Maintenance Shop	778-7235
Military Committee Cabin	778-7239
Museum Office	778-7290
Operations Committee Cabin	778-7282
Police - C Stand	778-7275
Public Relations Media Trailer	778-7246
Public Relations Office (OK Corral)	778-7245
Rodeo Office	778-7215 / 778-7216
Security Contractor (OSA)	778-7212 / 778-7238
Security Dispatch (SOC)	778-7261

Special Operations Center (SOC)	316-6560
The Chute (HQ Building)	778-7206
Ticket Office - Alisha Pineda	778-7228
Ticket Office - Barb Robertson	778-1433
Ticket Office - Main Number	778-7222
Ticket Triage East Side	778-7230
Ticket Triage West Side	778-7231
Tow Lot	Call Operations Committee
Cheyenne Police non-emergency (downtown)	
637-6524	

Code of Conduct

Cheyenne Frontier Days™, Inc. (CFD) is committed to providing a safe, enjoyable, and comfortable experience. Any behavior disregarding the CFD Fan Code of Conduct may result in removal, possible arrest, temporary and/or permanent suspension from Frontier Park. CFD reserves the right to deny entry, relocate, or remove guests engaging in inappropriate behavior.

- Cheyenne Frontier Days agrees to treat guests in a consistent, professional, and courteous manner. • Guests agree to consume alcoholic beverages in a responsible manner.
- Guests agree to sit only in their ticketed seats and show their tickets when requested.

- Guests attempting to enter the venue without a ticket will be denied.
- Guests engaging in inappropriate behavior affecting the experience of others will be immediately removed from the venue.
- Guests agree to abstain from smoking or vaping. Frontier Park is designated as a non-smoking venue.
- Guests agree to comply with all state and local health ordinances/mandates while attending events on Frontier Park.
- Guests agree to comply with requests from venue staff regarding facility operations and emergency response procedures.
- Guests entering the venue are subject to detector screening, visual inspection, and bag inspection.
- Volunteers and staff have been trained to intervene where necessary to help ensure that the above expectations are met.

Guests are encouraged to report any inappropriate behavior. Guests who choose not to adhere to the CFD Fan Code of Conduct will be subject to removal from the venue without a refund. Guests agree that the event for which tickets are purchased is a public event, that appearances and actions inside and outside the venue where the event occurs are public in nature, and that there is no expectation of privacy regarding your actions or conduct at the event. Guests grant permission to CFD and event provider(s) to utilize your name, image, likeness, acts, poses, plays, appearance, movements, and statements in any live or recorded audio, video, or photographic display or other transmission, exhibition, publication or reproduction made of, or at, the event (regardless of whether before, during or after play or performance) for any purpose, in any manner, in any medium or context now known or hereafter developed, without further authorization from, *CFD shall mean Cheyenne Frontier Days™, Inc. or compensation to, you or anyone acting on your behalf.

SECURITY AND ACCESS ORDERS FOR THE 127th ANNUAL CFD

- **PARK ACCESS and HOURS: Ingressotek will control access to the Frontier Park**
 - All guests will enter through open gate weapons detectors
 - Volunteers will enter and exit the secure parts of the park through the open gate weapons detectors, (will have a separate lane for entry, bypassing public line)
 - Volunteers with “E” on badge will bypass weapons detectors to allow for expedited passage (will utilize separate volunteer lane.)
 - Staff/General Committee will bypass weapons detectors to allow for expedited passage (will utilize separate volunteer lane.)
 - Park opens at 10:30AM and closes 12:30 AM, daily 21-29 July and 10:30AM to 5PM on July 30.

V-1 will allow exhibitors access at 8:30 a.m.

Main gate, Operations Security Gate, PR Security Gate, will be open for Cowboy Church at 8:00 a.m. on Sunday July 23rd and 29th.

- Last Call for all malt beverages locations is 11:30 p.m.
- All Stands close at 11:45 p.m. (No Malt Beverages sold after 11:45 p.m.)
- Buckin' A Tent closes and cleared at 12 midnight.
- Carnival Rides stop operating 12:15 a.m.
- Games/Food vendors close 12:30 a.m.
- Park cleared at 12:30 a.m. All unmanned gates are locked. B and C parking lots, the grounds and all stands are locked.

Security Gate hours:

- **CAMPING: All camping subject to space availability. The CFD General Committee may authorize camping in the best interest of Cheyenne Frontier Days™. CFD Rodeo Committee controls overnight camping in the Cowboy Campground by SPECIAL PERMIT ONLY.**
CAMPING REGULATIONS:
 - **Rodeo Contestants:** Overnight camping in Cowboy Campground, Southwest Drive Lot, the Horse Trailer Parking Lot, or between the McAlister and BB Barns. **No overnight stalling of livestock at Lake Absaraca, Park-N-Ride, or Central High School Lots.**
 - **Tent camping on the park is not allowed without permission from General Committee.**
 - **Chuck Wagon Cook-Off:** Competitor and Judges camping in designated area in C-Lot.
 - **Vendors:** Camping allowed at Central High School west lot.
 - **Absolutely no unauthorized dumping** of any waste on Frontier Park or in any camping area or remote parking lot. This includes horse trailer waste. Violators will be removed and issued a citation by the City of Cheyenne.
- **RODEO ARENA:**
CFD Operations Coordinators (and above) shall control arena B Stand fence access/slab access.
NO ONE, except as authorized by Operations Committee Coordinator (and above) that is present, is allowed within 25 feet of the track fence during the **Wild Horse Race**, or at any time the Coordinator (and above) determines there is a danger to personnel near the track fence.
Only the following persons are allowed access to the arena during rodeo events:
 - **Contestants** with a valid 127th CFD number.
 - **Individuals/Volunteers** assigned to work there, with appropriate CFD Access Identification Badge.

- **FRONTIER NIGHTS® & VIP VIEWING:** CFD Contract Acts controls all of the areas considered *back stage* and the *General Committee Viewing and Green Access Areas*

ACCESS TO ARENA, STAGE, BACKSTAGE:

- **Access to the CFD arena, the stage, and any area deemed ‘backstage’ is strictly restricted to those who hold an appropriate CFD Access Identification Badge or pass and are assigned to work there. No others are allowed.**
- **Contract Acts Special Guests: Guests holding Contract Acts Special Guest arm band shall enter through T-4 and have access to the Party Zone area only. They will enter and exit through the gate onto the track that provides access to Contract Acts Compound.**
- Ticket holders are admitted into B, C Stands, Party Zone, Tunes on the Terrace or Rooftop only to attend Frontier Nights® performances.

FRONTIER NIGHTS® SPONSOR/VIP VIEWING: The following apply to all Frontier Nights® performances.

- **No smoking in these areas, including electronic cigarettes or Vaping.**
- Sponsors and Sponsor Hosts will enter their assigned Sponsor Viewing Area from the CFD Event Center or portal 4.
- Guests age 16 or under must be accompanied by an adult at all times. **No exceptions.**
- **2023 CFD General Committee and Spouses/Significant Others:** Allowed in the Committee Viewing Area nightly. Each General Committee member may bring four guests 8-years of age or older. General Committee spouses or significant others are responsible for the behavior of their guests. Guests are issued a badge with that night’s performer/s and date.
- **CFD Royalty:** Miss Frontier and/or Miss Lady-in-Waiting are allowed in the Committee Viewing Area nightly with the exception of **PBR on July 24th and 25th.** May bring two guests. Guests, who must be 16 or older, are issued a badge with that night’s performers and date.
- **Dandies:** Three dandies are allowed into the committee viewing area each night. Dandies are issued a badge with that night’s performer and date. **No guests.**
- **Full Time CFD Headquarters, Ticket Office, and Grounds Staff:** Allowed in the General Committee Viewing Area nightly with the exception of **PBR.** Each Staff member will be given two passes for two additional guests. **No access for seasonal employees unless they have the proper credentials.**
- **Volunteer of the Year:** 2023 Volunteers of the Year may come down front with one guest, 8-years or older, for **one night only, as guest of their chairman.** Passes obtained from their chairman prior to the performance.

SPONSORS VIEWING AREAS: The Public Relations Committee is responsible for controlling this area. CFD Sponsor Hosts wearing a unique 2023 CFD Identification badge perform the services of a Sponsor Host, which are defined here.

- Sponsors holding a valid Frontier Nights® CFD Access Identification Badge, verified by the Sponsor Host, shall have access to the Frontier Nights® Sponsor Viewing Area.
- All levels of Sponsors shall access the Sponsor Viewing Area from the CFD Event Center on the south end of B Stand.
- There is no designated Sponsor Viewing Area during PBR on July 25th and 26th. Sponsors attending PBR must hold a valid Frontier Nights ticket and sit in their assigned seat.

FRONTIER NIGHTS® GENERAL ACCESS: For persons other than general public

- **Only those CFD Access Badge Holders assigned to work there** will be allowed into B or C Stand or entry through Portals 1, 2, 3, 4, 5, 10, 14, into the Party Zone, or Tunes on the Terrace at night without a valid ticket. CFD Access Identification Badges allow access for the badge holder ONLY, except as stated elsewhere in this order.
 - **CFD General Committee members, CEO** allowed into B, C, Party Zone and Tunes on the Terrace areas. They may not pass individuals without a valid ticket or credential into B, C, Party Zone and Tunes on the Terrace areas to attend Frontier Nights® performances at any time.
 - **The CFD General Committee family members have access to the above areas but cannot pass anyone not in possession of a valid ticket for the area.**
 - **CFD Full time HQ Staff, Operations Committee Coordinators, and Ticket Office personnel may pass anyone through any gate or portal to resolve problems only during Frontier Nights® performances.**
- **PARK-N-RIDE:** CFD operates a “Park-N-Ride” shuttle bus transportation system to and from Frontier Park.

LOCATIONS/COST/PERMISSIONS:

- **The Park and Ride Lot :**
- Unlimited shuttle bus transportation to Frontier Park and back to the parking area for \$15.00 per carload.
- Vehicle occupants receive free admission to Frontier Park for the day in addition to free parking at the Park and Ride shuttle lot for the day until the vehicle leaves the lot. **Vehicles leaving and returning are subject to the \$15.00 shuttle bus transportation fee each time they return to the parking lot during the same day.**
- All CFD parking hangers and badges are accepted into the Park-N-Ride lot at no cost.
- **Park and Ride hours of operation are:**
Friday July 21st thru Saturday, July 29th from 10:00 a.m. to 12:30 a.m., daily, Sunday, July 30th 10:00 a.m. to 6:30 p.m.
- **Volunteer Lot** is also available for use during similar hours of operation.

Allows ride to and from Park for volunteers, volunteers family, employees, contractors, and others possessing a Light Grey and White 127th Poker Chip or CFD Hanger. Volunteer badge will also allow access to ride the shuttle.

- **SAFETY AND SECURITY:** The *CFD Code of Conduct* is available to customers at cfdrodeo.com. Copies are also available in each committee building, CFD Headquarters, and the Ticket office. The safety of visitors to Frontier Park is a priority.

SECURITY INSPECTIONS/GENERAL PROHIBITIONS:

- Only Law enforcement personnel in an on-duty status and approved through the Command Center may carry firearms onto Frontier Park.
 - Random security inspections of items brought into Frontier Park will be conducted by and are the responsibility of CFD's security contractor, Ingressotech. Security inspections will be performed at public entry gates.
 - Incidental inspections elsewhere may be conducted at any time.
 - Inspections may be conducted per the directions of the CFD Emergency Response Planning Policy. These policies are on file at the Operations Building and other committee Cabins.
 - **Inspections of bags are not considered searches.**
 - Customer service and safety while doing lawful inspections are the goals of this program.
 - **All permitted items are subject to inspection and any items confiscated will be properly disposed of or destroyed at the end of the day they are found.**
 - Security procedures are subject to change at any time.
 - **No outside alcohol can be brought onto the park.**
 - **Water Bottles are allowed but must be empty coming into the park**
 - Each visitor may bring a bag no larger than 12"X6"X12". All carry-in items are subject to inspection. No glass containers (except baby food jars), food, beverages, weapons, rollerblades, skates, roller shoes, skateboards, or laser lights.
 - **NO COOLERS OF ANY KIND ALLOWED INSIDE SECURITY FENCE. Volunteers manning portals and gates inside security fence will have cabin coolers allowed.**
 - Absolutely no pets, except valid service dogs on a leash or harness.
 - Individuals over the age of 18 may possess small, pocket-type knives with blades less than 3.5".
 - There are NO claim check areas available for prohibited items.
- **VOLUNTEER AND VOLUNTEER FAMILY MEMBER PARKING AREA:** CFD will operate a free volunteer parking area located off Frontier Park at Cheyenne Central High School, East Lots, 5500 Education Drive. Volunteers and family members may park in this free parking area or at any Park N Ride Lot with valid poker chip or volunteer hanger.

LOCATIONS AND PERMISSIONS:

- Bus transportation from the free parking area to Frontier Park and gate admission are included with volunteer access to free volunteer/family parking.
 - CFD Access Badges, gold and silver metal Arrowhead Badges (General Committee/family), silver rectangular metal badge (Buckle Club), gold metal HEELS badges, and CFD Board of Directors metal badges allow volunteers and family members to use park and ride buses.
 - Volunteer family members must show a 2023 poker chip, unless accompanied by the CFD family member volunteer.
 - Only one 2023 poker chip is needed for each family group, and is only necessary when the CFD volunteer family member is not present. The family member retains the poker chip for future use.
 - All volunteers' immediate family members are provided this service.
 - **THE POKER CHIP DOES NOT AUTHORIZE FREE GATE ACCESS UNLESS THE VOLUNTEER SHUTTLE BUS IS RIDDEN TO FRONTIER PARK.**
 - Questions about this service should be addressed to the Operations Committee.
- **VENDOR OFF-SITE PARKING:** Vendor parking of campers, trailers and large trucks is permitted at Central High School, west lots. Vendor will require a parking credential displayed for easy identification.

LOCATIONS AND PERMISSIONS:

- **Vendors will be given specific instructions and rules in their exhibitor packets.**
 - Vendors may use the Park and Ride Lot but are not allowed to camp there overnight.
 - Vendors are allowed to dry camp at the Volunteer Lot at Central High School
 - Vendors will access the bus service the Park and Ride Lot or Central High using their vendor gate pass.
 - Vendors will not receive a hand stamp for gate admission and may not pass anyone onto the bus.
- **QUALIFYING ROUNDS:** M Stand and East Side Stands and can be accessed through portal 1 or 3.
 - **COWBOY CHURCH SEATING:** B/C Stands are the only stands used to Cowboy Church Services and can be accessed through Portal 4 only.

GRANDSTAND ACCESS:

- **Portal 1 and Portal 3 are the only entrances to M Stands (qualifying Event).**
- **Portals are opened and closed by Ingressotech, Concessions, and Operations personnel only. Operations and Concessions personnel will**

staff these gates whenever they are open and secure them when they are not being used.

- **FAST PASS:** Fast pass gates are located at Portal 3 and 14.

PARTY ZONE ACCESS

- Operations Committee East Side Lead Coordinator will open gates after coordination with Contract Acts.
- The Fast Pass is a ticket allowing customers to enter the Party Zone 30 minutes prior to other customers.
- Fast Pass customers who leave a position inside the Party Zone are not guaranteed to be able to return to the same position.

CFD ACCESS IDENTIFICATION BADGES

- **DEFINITIONS AND SCOPE:** Frontier Park has controlled access as described below.

PARK ACCESS:

- The general public is allowed access to the Midway area through the purchase of either a general admission ticket or by holding a valid current day's Rodeo or Frontier Nights® ticket or Carnival Season Pass.
- Volunteers, sponsors, media, paid contractors, special guests, law enforcement officers, and fire fighters displaying the proper credentials, are allowed access as described in this section. Holders of Committee, Contestant/Companion, Media, Rodeo, Fence Pass, Carnival Season Pass, and Visiting Royalty Pass are admitted subject to access granted by the pass.

- **CFD ACCESS IDENTIFICATION BADGES:** All CFD access identification badges listed below allow volunteers, and other persons, park access and free transportation at Park and Ride and use of the free volunteer/family member parking area during the CFD 2023 celebration.

Except as otherwise noted herein, CFD access identification badges allow access to perform assigned duties only. The badge shall be displayed with the photo side of the badge clearly visible at all times. Nothing may be placed on any CFD access identification badge (pins, stickers, etc.), which covers any printed information or the photo on the badge. Badges should not be tucked inside of shirt or pocket.

Any damage to the photo, such as a hole from placing a pin over it, voids the badge. Damaged badges will be confiscated and turned in to the Operations Committee. All CFD access identification badges allow access for the badge holder only, except as noted in Section II, paragraph B. Examples of these identification badges are available at the Operations Committee Building.

ACCESS IDENTIFICATION BADGES FOR 2023 ARE:

- **2023 CFD GENERAL COMMITTEE: Gold metal CFD Arrowhead Badge:** Unrestricted access allowed through any gate into any area at any time. Also allowed to pass anyone through any gate at any time. Should not pass individuals into the arena.
- **2023 CFD GENERAL COMMITTEE SPOUSE OR SIGNIFICANT OTHER: Silver metal CFD Arrowhead Badge:** Unrestricted access allowed through any gate into any area at any time. Not allowed into arena.
- **2023 CFD GENERAL COMMITTEE FAMILY MEMBER: CFD Access Identification Badge, RED BACKGROUND:** Unrestricted access through any gate into any area except General Committee area for Night Shows. Not allowed in arena.
- **CFD BOARD OF DIRECTORS: (Current or Past) CFD Board of Director Badge:** Access allowed for entry into General Admission area of Frontier Park, to B or C stands for the rodeo but will not take a ticketed seat. Access to B pad for Rodeo.
- **2023 MISS FRONTIER and LADY IN WAITING BADGE:** Unrestricted access allowed through any gate into any area at any time. May not pass anyone through any gate.
- **PAST MISS FRONTIER BADGE (Forever Badge):** Access for badge holder only. May not pass anyone through any gate or portal. No access to arena, General Committee Viewing Area, or General Committee Host area. No access to B, C stands or the Party Zone without a ticket. No vehicle access via gates T-4, T-5, V-1, or F lot.
- **BUCKLE CLUB: Silver Rectangle Metal Badge (Past Chairmen) & Silver Oval Metal Badge (Spouses):** Access is for badge holder only. Access allowed for entry into General Admission area of Frontier Park, to B or C stands for the rodeo but will not take a ticketed seat. Access to post rodeo event. Access to B pad for Rodeo. Access to the Party Zone (dirt) for the badge holder only. No vehicle parking privileges granted to badge holder without an official parking hanger.
- **HEELS OF CFD: Gold Metal HEELS Badge:** Access is for badge holder only. Access to General Admission area of Frontier Park, and access to B pad for Rodeo. Access to dirt for Party Zone night show access. May not pass anyone through any gate or portal. No vehicle access without valid parking hanger.
- **CFD COMMITTEE MEMBER: 2023 CFD Access Identification Badge, Rope Background, with photo:** Access allowed through any gate into

any area to perform assigned duties only. Off-duty admittance allowed to M Stand to attend Rodeo. Limited to seating not used by valid ticket holders. May not pass anyone through any gate or portal except as stated elsewhere this order.

- **CFD COMMITTEE GENERIC VOLUNTEER: 2023 CFD Access Identification Badge. WHITE BACKGROUND WITH GREEN LETTERING:** Access allowed through all fence gates. Off-duty admittance is allowed to M Stand to view Rodeo. Limited to seating not used by valid ticket holders. Badge may be used to park in Park and Ride or in the volunteer lot to ride the bus. May not pass anyone through any gate or portal.
- **CONTRACT ACTS FOR FRONTIER NIGHTS®:** Once the track and arena are turned over to Frontier Nights®, Contract Acts Badge holders will be allowed access throughout the arena and grandstands. There are no escort privileges with this access and at no time is any alcohol allowed.
- **PAID CONTRACTOR: 2023 CFD Access Identification Badge. WHITE BACKGROUND with RED STRIPE:** Allows access to areas to provide paid contract services for CFD™. The time of the access may be controlled by the CFD Committee responsible for the area. Badge may be used to park in Park and Ride or in the volunteer lot to ride the bus. May not pass anyone through any gate or portal.
- **SPONSOR: 2023 CFD Access Identification Badge.** Day time is **TAN POLKA DOTS BACKGROUND with SPONSOR NAME/LOGO in the upper left-hand corner and Rodeo Picture with Date.** Night time is **TAN POLKA DOTS BACKGROUND with picture of that NIGHT'S ACT with SPONSOR NAME/LOGO.** The sponsor level is located on the lower part of the badge and are according to the following list:
 - PA: Platinum Arrowhead
 - TI : Titanium
 - BA: Bronze Arrowhead
 - GB: GOLD BOOT
 - SB: SILVER BOOT
 - CB: COPPER BOOT
 - EV or MG : EVENT Level

All of the above allow access through all gates, except arena gates, for days specified on badge to attend rodeo only. Badge holders may NOT enter B or C Stand, Portals 9, 11, 12, or the VIP Frontier Nights® viewing Area without a valid ticket or signed pass, and must be escorted by a Sponsor Host. No access through gates T-4/T-5. May not pass anyone through any gate/portal.

- **SPECIAL GUEST: 2023 CFD Access Identification Badge:** Allows access through all gates except arena gates. **Red Special Guest Badge and**

Rodeo Guest Badge allows portal access for Chute 9, Sponsor North 40 (formerly called Chairman's Deck), or B Stand Pad during Rodeo, and Post Rodeo Reception in the Event Center. **NOTE: Chute 9, CFD Sponsor Box (eastside), and Post Rodeo Reception are 21-and-older only.** **Red Special Guest Badge** allows lunch in the Conference Center; **Blue Rodeo Guest Badge does not.**

- **Neither the Red Special Guest Badge or Blue Rodeo Guest Badge** allows Access to Frontier Nights®.
- No access through gates T-4 or T-5. May not pass anyone through any gate or portal.
- **MEDIA: 2023 CFD Access Identification Badge. PURPLE "M":** Allows access through all gates except arena gates and into any area except arena, UNLESS accompanied by an ARENA pass or escorted by a Public Relations Committee member (See Section III, paragraph C). Media representatives must abide by rules stated in these General Committee Security Orders at all times. No access to Frontier Nights® performances other than those with working press escort provided by a Public Relations volunteer for access/approval by the performing act for that night or a valid ticket. No access through gates T-4 or T-5. May not pass anyone through any gate or portal.
- **GOVERNOR OF WYOMING AND MAYOR OF CHEYENNE: 2023 CFD Access Identification Badge:** Allows access through all gates except arena gates. Allows portal access for B and C Stand during Rodeo. No Frontier Nights® access allowed with a proper ticket.
- **CARNIVAL and CONCESSIONAIRE Identification Badges: TBD by Vendors. See example once printed in the Operations Building**
- **CFD MALT BEVERAGE SALES IDENTIFICATION BADGES.** Malt Beverage Badge is **WHITE BACKGROUND with BLUE STRIPES** No access allowed into stands to attend Rodeo or Frontier Nights® performances without valid ticket unless working. May not pass anyone through any gate or portal. Shirts, patches and badges issued by Carnival Americana, Fun Biz or CFD Malt Beverage Sales allow access through perimeter and fence gates. No access during sound checks.
- **LAW ENFORCEMENT:** Local law enforcement (Cheyenne PD, Laramie County Sheriff, Wyoming Highway Patrol), or any other law enforcement agency providing mutual aid during an emergency. May enter when on official business and must present their city, county or state photo ID when requested if there is a concern about validity of the metal badge presented.
- **CFD Silver Honorary Badge:** These badges are issued to individuals by CFD General Committee and allow access through any gate and into any

area except F Lot, the General Committee Viewing Area, and Gate V-1. Access is for badge holder only. The following individuals are CFD Silver Honorary Badge holders for 2023:

April Jones	Darrell Barron	Floyd Humphrey
Arlene Kensinger*	Diane Humphrey	Rick Chapman*
Harry Vold*	Brad Churchill	Elmer Shiflet
Leonard Mayer*	Scott Walton	Lois Wade*
Terry "Buffie" Bottorff*	Linda Dillon	Gehrie Aten*
Calvin Jumping Bull*	Felix Pino*	Billy Ward
Dan Taylor*	Bob Romeo	
Bill Obermeier	Don Kensinger*	
Rhonda Mahan*	Duane Roedocker*	

*deceased

- **CFD FULL-TIME STAFF: Unrestricted Access Identification Badge: Gray w/Lime Green Text. Access is for badge holder only.** Unrestricted access allowed through any gate, portal, elevator or doorway into any area at any time.
- **CFD PART-TIME STAFF: YELLOW. Access is for badge holder only.** May not pass anyone through any gate or portal. Access allowed into all areas, through all pass and fence gates except as listed in this paragraph. Access to arena to open and close the wheel gate for the rodeo and while assisting in the arena. Access through Portals and vehicle gates. **NO access at any time into the CFD Event Center, to any Frontier Nights® viewing area without a ticket or into the General Committee Viewing or Host Area.** No access through gates T- 4 and T-5, unless in the performance of their duties.

PASSES (CFD 2023 metal commemorative pins and sponsor souvenir badges DO NOT permit access)

- **CONTESTANTS:** Holders of current 2023 CFD Contestant number are allowed access through the following:
 - Access is allowed through Portal 1, 3, T6 and 14 for Rodeo only.
 - No admittance during Frontier Nights® performances
 - PRCA cards identifying PRCA Board of Directors, PRCA National Sponsors and PRCA Administrative Staff allow access through fence gates.
 - Seating allowed in "M" Stand only
 - **No PRCA Cards except "gold cards" are recognized for access into any CFD areas, including parking areas.**
 - **Need to go to Rodeo Office for a pass**
- **MEDIA DAY / NIGHT ARENA PASS:** Allows access to arena/photo pit for date/time indicated only.

- This pass is issued and controlled by the Public Relations Committee.
- Not valid unless accompanied by 2023 CFD Access Identification Badge, white badge with purple “M” or a Public Relations Committee member.
- **CARNIVAL SEASON PASS:** Armband allows access through front gate waiving the general admission fee.
 - No access to Rodeo or Frontier Nights® performances.
- **ONE DAY PARKING PASS: Different color each day:**
 - Access allowed through gates V-10, and V-12.
 - Vehicle must be parked in a valid parking space.
 - No guarantee of parking availability
 - **NOTE:** CFD 2023 metal commemorative pins and sponsor souvenir badges do not permit access.

VEHICLE ADMITTANCE

- **DEFINITIONS AND SCOPE:** The CFD Operations Committee and Ingressotech control vehicle admittance on behalf of the General Committee of CFD. Vehicle gates provide access for both the general public when attending Rodeo, Frontier Nights® performances or the Midway; and for CFD volunteers, CFD staff, sponsors, vendors, law enforcement personnel and City of Cheyenne Fire Department, and Cheyenne Sanitation Vehicles.
- **Frontier Park has limited parking space for motor vehicles. Parking is permitted only if an authorized parking space is available. Vehicles will be towed if parked in unauthorized or undesignated areas, or is obstructing traffic. Towing is at the owner’s expense.**

PUBLIC AND VOLUNTEER PARKING ACCESS:

- Public vehicle access to Frontier Park is available through Gate V-4 for paid accessible parking in Lot B and through Gate V-8 for paid general public parking in Lot C, space permitting.
- Accessibility transportation is also provided for Park-N-Ride locations.
- Volunteers with Accessible hanger or license plate may use Accessible Parking as available. Committee designated Accessible parking at committee buildings will be used first. Overflow allowed in B or C Lot Accessible spaces when all other Accessible parking is full.
- Off-site parking at **PARK-N-RIDE locations:** Cost \$15.00 per car includes bus ride to and from downtown or the park. The \$15.00 fee payable each time vehicle enters lot.
- **VOLUNTEER PARK-N-RIDE** parking available to volunteers and families at Central High School lot. Family, when volunteer is not present, must present 2023 CFD Light Blue and White Poker Chip for free parking. Free entry to Frontier Park with presentation of chip when riding the shuttle, only. Includes all family members. Also includes Vendors with valid

badge. Also includes employees, and contractors with badges no gate passes.

- **VEHICLE ADMITTANCE PERMITS: To be valid, the Committee name, the legible full name of the volunteer or guest and phone number must appear on the front of all vehicle admittance permits.**

REQUIREMENTS, NOTICE, AND PERMISSIONS:

- If the name on the vehicle permit does not correspond to an occupant of the vehicle; the vehicle admittance permit will be confiscated. A PHOTO ID MAY BE REQUIRED.
- Access through gate identified on THE FRONT OF THE PERMIT.
- Permits must be clearly visible and hanging from the vehicle interior rear view mirror.
- Cheyenne Frontier Days™ assumes no responsibility for damage to your car from fire, weather, collision, loss of contents in your car, or theft of your car.
- Duplication of this permit is illegal. Violators will be prosecuted to the fullest extent of the law in accordance with Wyoming Statute 6-3-408.
- This permit does not guarantee a parking space.
- All vehicle admittance permits, including dated permits and all CFD Access Badges allow free access to the Park and Ride and Volunteer lots, every day.
- All authorized vehicle admittance permits are a rectangle with the gate number in color and must hang from the rear-view mirror to be valid. They are:

GENERAL COMMITTEE (GC): WHITE rectangle.

- Allowed unrestricted vehicle access through all vehicle gates into all areas.
- Parking allowed in any area.

SPONSOR: WHITE, rectangle

- **Entry only on the date printed on the vehicle access permit with a different color per day.**
- Access allowed through Gates V-4 and V-8.
- Parking allowed in B and C lots.
- Parking at the Park and Ride Lot is allowed and encouraged.
- **No access allowed through Gate T-4 AND T-5.**

SPECIAL GUEST (SG): WHITE, rectangle, special colors added per day and will be made available to all gates.

- Access allowed through Gate V-8.
- Parking allowed only in C Lot.
- Parking at the Park and Ride Lot is allowed and encouraged.

HQ STAFF (HQ): WHITE, rectangle

- Access allowed through all vehicle gates.
- Vehicle may park in any designated parking space to conduct official business.

VEHICLE GATE NUMBER: WHITE, rectangle

- Access allowed through the gate indicated. (V-1, V-4, V-8, V-10, and V-12)
- V-8 Exhibitor permit allowed access through V-1 for restocking from 8:30 am to 10:30 am. **Exhibitors will park in designated area for loading and unloading. Exhibitors will be allowed in V-1 for loading and unloading using their exhibitor gate pass during the stated hours ONLY.**

ONE-DAY VEHICLE ACCESS: VARIOUS COLORS, rectangle

- **Color changed daily. Each color valid for one day only.**
- This tag does not hang and is to be displayed on dashboard.
- Access for V-8, V-10, V-12 and Park n Ride

FRONTIER CLUB MEMBERS: White, rectangle

- Access through Gate V-12 into F Lot. **VALID AT PARK AND RIDE.**

VOLUNTEER:

- **All CFD vehicle hang tags and badges allow parking in either Park-N-Ride lot.**
Park-N-Ride Lot located at I-25 and Missile Drive.
- Volunteer Lot is located at Central High School east side area.
- Vendor gate passes allow them to ride shuttles as well.

GATE T-4: WHITE, rectangle

- Access allowed through V-10/V-12 and Gate T-4 into Contract Acts area.
- No other access is allowed.

GATE T-5: WHITE, rectangle

- Access allowed through V-10/V-12 and Gate T-5 into arena.
- No other access is allowed.

DELIVERY: WHITE, rectangle

- Access allowed through any gate for thirty (30) minutes to load and unload.
- No extended parking. **Unattended vehicles will be towed.**

CARNIVAL CONTRACTOR PERMIT: Permit is issued by carnival contractor.

- Access allowed through Gate V-12 to conduct business only.
- An example of permit is available at the Operations Committee building.

ABSARRACA: WILL BE USED FOR OVERFLOW PARKING FOR COWBOYS

- **VEHICLES WITHOUT PERMITS:** Persons displaying the following credentials are permitted vehicle admittance to Frontier Park through gates as listed below:

ANY GATE, ANY TIME:

- **2023 CFD General Committee w/Gold Arrowhead Badge Except**
- **2023 CFD General Committee Spouse w/Silver Arrowhead Badge**
- **Any CFD Full Time Staff Member**
- **Any Official CFD Vehicle**
- **Ambulances/Fire Department**
- **Local Law Enforcement (Cheyenne PD, Laramie County Sheriff, Wyoming Highway Patrol), or any other law enforcement agency**

providing mutual aid during an emergency, on OFFICIAL BUSINESS ONLY. Must present official agency ID when requested if metal badge is questionable.

- City of Cheyenne, Laramie County, Wyoming State Vehicles: ON OFFICIAL BUSINESS ONLY. Must present valid agency ID. Metal badges unacceptable as ID.
- Vehicles W/ Wyoming Plates S-1 (F-Lot OK if space available), S-2, S-3, S-4, and S-5

GATE V-10 ONLY:

- Rodeo Contestants without permits: Access to Rodeo Committee's Office for registration and vehicle admittance pass ONLY.
- Riding Groups without permits: Access to Barn 15 for credentials (30 minutes)

GATE T-4 ONLY:

- Vehicles belonging to Frontier Nights® acts

F-LOT THROUGH Concession Gate:

- Delivery and Exhibitor Vehicles for restocking only

TOUR BUS PARKING:

- Drop off guest using bus stop located on Carey Ave by the Old West Museum. Tour buses will be allowed to park in the Volunteer lot located at Central High School.
- Overflow will park at a Park N Ride lot as determined by Operations Committee.

GATES

- **DEFINITIONS AND SCOPE:** Full time CFD Headquarters staff, Operations Committee Coordinators, and Box Office employees may pass anyone through any Gate or Portal to resolve problems only. Otherwise, the following are orders for all gate traffic and CFD Event Center access.

- **GATES AND PARKING LOTS:** Right turn only to enter or exit all CFD gates.

GATE V-1: A LOT:

- Vehicles with "General Committee," HQ Staff" or Gate V-1 permits admitted.
- Free Entertainment Gate V-1 permits are only valid for the date on the permit.
- Emergency and Law Enforcement vehicles in performance of their duty.
- Exhibitor and delivery vehicles admitted between the hours of 8:30 a.m. and 10:30 a.m. for restocking. Exhibitors must park in designated area. This area is monitored by the Concessions Committee.

GATE V-3: TICKET OFFICE:

- General Committee, Ticket Office Manager/Paid Employees may park in designated spots.
- Entrance will be manned by Ingressotech from 7:00 a.m. to 12:00 a.m. each day.
- No extended parking in this lot is permitted.
- Violators will be towed at owner's expense.

GATE V-4: B LOT: ACCESSIBILITY, AND SPONSOR PARKING:

- Sponsor parking with applicable V-4 permit

- Accessible parking including van accessible parking is provided.
- Access allowed for vehicles with “General Committee,” “HQ Staff,” or Gate “V-4” vehicle admittance permits.

GATE V-7: IS EXIT ONLY EXCEPT FOR EMERGENCIES

GATEV-8: C LOT: PAID PARKING ALLOWED FOR VEHICLES CARRYING GUESTS ATTENDING CFD EVENTS.

- Vehicles with “General Committee” or “HQ Staff” permits admitted at any time.
- Vehicles with “Sponsor”, “Special Guest”, or Gate “V-8” permits are allowed access pending available space.
- Native American Dancers with V-8 permit must park in their designated area.
- Accessibility in C Lot entering V-8 is near V-7 gate.
- Sponsors will also be allowed in Sponsor parking only.
- Season ticket parking with applicable V-8 permit into Museum parking only

GATE V-10: D LOT:

- “General Committee”, “HQ Staff”, or “V-10” permits enter at any time.
- Rodeo Contestants w/o permits admitted to go to Contestant’s Office to register and receive vehicle admittance permit.
- Riding groups without vehicle admittance permits only admitted to go to Barn 10 to pick up credentials (30-minute limit).

GATE V-12: VEHICLES WITH “GENERAL COMMITTEE,” “HQ STAFF,” OR GATE “V-12” PERMITS ADMITTED AT ANY TIME.

GATE E- LOT: Paid parking area \$25, Season Ticket parking will have numbered hangers that correspond with numbered spaces.

GATE T-4: ACCESS CONTROLLED BY THE CONTRACT ACTS COMMITTEE.

- Access for Contract Acts Committee, Entertainers/Booking Agent personnel only.
- Hours of operation are 8:00 a. m. until the end of the Frontier Nights® Performance.
- T-4 will be used for emergency personnel/vehicles when T-5 gate is not accessible.
- No access to arena for any other committee.

GATE T-5: VEHICLE PERMIT FOR GATE T-5, ALLOWS ACCESS TO GATES V-10 & V-12.

- **FENCE GATES:** Pedestrians are admitted through Main Entrance, Back/North Entrance, and other portals when open. Pedestrians are not allowed to enter Frontier Park™ through V-1 or F-Lot gates.

PEDESTRIANS ELIGIBLE TO ENTER FRONTIER PARK™ GENERAL ADMISSION.

- Ticket holders for the current date's Rodeo or Frontier Nights® (B & C Stands).
- All valid 2023 CFD Access Identification Badge holders.
- Local Law Enforcement or any law enforcement agency providing mutual aid during an emergency. Only when on official business and must present their city, county or state photo ID. This is the ONLY adequate ID.
- Visiting Queens and Chaperones/Escort in uniform and/or with proper pass.
- 2023 CFD General Committee
- 2023 CFD Contestant's numbers and 2023 CFD companion passes.
- Valid re-access hand stamp or 2023 CFD Carnival Season Pass armband.
- Fun Biz Identification Badge is valid for entry only for the person reporting for work.
- Ticket holders for Frontier Nights® PARTY ZONE enter via Portals 1, and 3. Fast Pass enter through Portal 4 and 14.
- Clean-up crew-Grounds Committee badge and is dated daily.
- 2023 CFD Miss Frontier and Lady-in-Waiting any time.
- HEELS, Past BOARD of DIRECTORS, Past MISS FRONTIER, and BUCKLE CLUB Badges.

F-LOT ACCESS: CFD Operations via Ingressotech contractor controls all access into F-Lot from 7 a.m. to 12 a.m., daily. The Concessions Committee will strictly control F Lot CFD Vehicle Access permits relating to carnival and food contractors. Operations will control the number of police and emergency vehicles in F Lot.

- Access allowed only with a V-12FV CFD Vehicle Access Permit.
- F Lot access is restricted to Frontier Club members, police and emergency vehicles, Concessions Committee, and guests with V-12FV vehicle access permit.
- Deliveries for food and carnival operations will have access for the time it takes to deliver and unload products, **ONLY**.
- F Lot will have 158 spaces numbered and delineated for Club 1897 Members only.
- Club 1897 CFD Vehicle Access Permits must be visible at all times.
Anyone parking in this area without visible access permits will be towed. NO EXCEPTIONS.

- **ARENA GATES:** Access to the arena is through gates T-1, T-2, T-3, T-4 and T-5

ARENA ACCESS THROUGH GATE T-5 and T-6:

- Gate T-5 is controlled 10 a.m. to 6 p.m. by Operations Committee and by Security contractor from 6 p.m. till committee volunteers arrive at 10 a.m.
- Gate T-5 will be controlled by Contract Acts from 6 p.m. until after Frontier Nights® performances, to assist with EMERGENCY ACCESS ONLY WHEN / IF NEEDED.

- Gate T-6 is controlled by the Rodeo Committee. Individuals on foot or horseback are admitted through Gate T-6 from 6:00 a.m. until 6:00 p.m. (subject to change without notice) with a valid badge, contestant number.
 - Approved personnel on horseback may enter for duties performed on the back track during the Frontier Nights® performances.
 - Participants in Grand Entry for the Rodeo performance are allowed access through Gate T-5 as directed by the Parades and Operations Committees.
 - Pedestrians accompanying any group must use Portal 11.
- **CHEYENNE FRONTIER DAYS EVENT CENTER:** The operation of the CFD Event Center provides a hospitality area for CFD Sponsors and Special Guests. The CFD Event Center is located about 100 yards inside the Main Gate, south of Portal 4.

CONTROL/ACCESS/PROHIBITIONS:

- The CFD Public Relations Committee controls operation and access.
- Proper credentials/identification required for access during functions.
- Sponsors must have a valid ticket or pass to attend Frontier Nights® performances.
- Badge must be scanned by an Operations Committee volunteer at Portal 4 or Event Center for entry.
- Any sponsor who does not have a badge will find a Sponsor Host to resolve any issues.
- Sponsors enter and exit through Portal 4 or Event Center.
- Sponsors may exit Frontier Park from the CFD Event Center or through any Frontier Nights® portal.
- **NO SMOKING INCLUDING ELECTRONIC CIGARETTES AND VAPING IN THE EVENT CENTER.**

LUNCH TIME ACCESS:

- Gold Arrowhead, 2023 CFD General Committees
 - Silver Arrowhead, 2023 CFD Committee Spouse/Significant Other
 - CFD Royalty, Miss Frontier and Lady-In-Waiting
 - Full-time CFD HQ, Box Office and Grounds Staff. **(Badge Holder Only)**
 - DAILY Sponsor Badges
 - Red Special Guest Badges
 - Sponsor Host Badges **(Badge Holder Only)**
 - CFD Contracted Bullfighters and Clowns
 - CFD Board of Directors
 - CFD Red Background Identification – General Committee Family Members
 - CFD Silver Honorary Badge. **(Badge Holder Only)**
- **POST RODEO PARTY: (Must be 21 years of age to attend)**
 - All of the above, and:
 - CFD Past Miss Frontier Days **(Badge Holder Only)**
 - Silver Rectangle, oval Buckle Club Badge / Spouse/Significant Other Badge.

- Blue Rodeo Guest Badges
- **NOTE:** The Rodeo Calcutta is held in Bistro located by the Rodeo Committee Cabin.

TOW LOT

- **DEFINITIONS AND SCOPE:** Vehicle parking is limited on Frontier Park. Vehicles parked in unauthorized areas, parked illegally, or parked so as to obstruct traffic are subject to tow.
 - On-Park Tow Authority is assigned to specific Operations and Rodeo Committee members.
 - Operations Committee members with tow authority may be contacted by calling the Operations Center at 778-7261.
 - Vehicles towed from Frontier Park property will be stored at the Tow/Storage lot located in the Lake Absaracca parking area, unless they are of such size they must be taken elsewhere.
 - Tow/Storage lot personnel will have information on all towed vehicles.
 - The Cheyenne Frontier Days™ Tow/Storage lot is manned by the Security contractor.
 - **Fees must be paid in credit card to retrieve vehicle, Absolutely no checks.**

VEHICLE REGISTRATION & USE POLICY

- **DEFINITIONS AND SCOPE:** This section governs the use of all vehicles loaned, donated, leased, or privately operated for personal use on Cheyenne Frontier Days™ property, during any 2023, 126th Cheyenne Frontier Days™ events.
 - *Donated* - supplied by a commercial business or sponsor for use as needed by CFD.
 - *Vehicle* - includes all commonly recognized All-Terrain Vehicles (ATVs), Off-Road Utility Vehicles (UTVs), or Recreational Utility Vehicles (RUVs) including, but not limited to: Polaris Ranger/RZR, Yamaha Rhino, Kawasaki Mule, and any other non-golf cart utility vehicle.
 - *Personal Use* - any vehicle owned or obtained by a member of any Cheyenne Frontier Days™ committee or volunteer brought onto the property for use by that committee or person.
 - *Registration* – Any person who will be operating or bringing a loaned, leased, donated, or personally owned vehicle must read and sign a copy of this policy prior to operating a vehicle on afore mentioned property.
- **REGISTRATION AND USE REQUIREMENTS:**
 - **INDEMNIFICATION:** *User agrees to and shall hold Cheyenne Frontier Days™, Inc. harmless from any claims, demands and liability of any kind or character arising out of or connected with the use of personal vehicles on these premises, including but not limited to, a reasonable attorney's fee and other expenses reasonably incurred by Cheyenne Frontier Days™, Inc. in defending any action to which it is made partly defendant*

or litigation or is threatened to be made so. The parties agree that this indemnification clause does not extend to any acts or omissions by Cheyenne Frontier Days™, Inc., for which it could be held liable

- **Cheyenne Frontier Days™, the City of Cheyenne, and Laramie County are not and will not be responsible for any damage or loss to or caused by personally owned/provided vehicles or persons using the vehicles whether malicious, intentional, unintentional, accidental, or an Act of God.**
- **Only those holding valid driver's licenses and who are sixteen (16) years of age or older may drive vehicles.**
- Owners of said vehicles will have proper Liability insurance coverage which covers any driver of said vehicle/s.
- Vehicles must be in safe working condition and have at least one working front light.
- To register your vehicle, you must meet all registration requirements and you must agree that you accept responsibility for yourself and any others who you allow to drive your vehicle.
- Registration permits may be issued, reinstated, or revoked at the discretion of the Operations Committee Chairman or by an Operations Committee Lead when determined, in their opinion, it is in the best interest of Cheyenne Frontier Days™ to do so.
- Failure to register a personally owned vehicle or follow the rules herein will result in a warning, a report being forwarded to the appropriate committee chairman, and possible loss of on-park driving privileges.
- **If the violation is of sufficient severity, the vehicle may be confiscated on the spot by the Operations Committee Chairman, Operations Committee Lead, Operations Committee Area Coordinator, or the Operations Committee person in charge of the vehicle registration.**

- **ON-PARK VEHICLE OPERATION**
 - Safety comes first. Drive slowly and use extreme caution. Watch for children.
 - **Pedestrians and Livestock have the right-of-way**
 - Unsafe or irresponsible vehicle operation will not be tolerated.
 - **NO CONSUMPTION OF ALCOHOL PRIOR TO OR DURING THE OPERATION OF ANY VEHICLE TO WHICH THIS POLICY APPLIES.**
 - **HORNS SHALL NOT BE USED ON THE PARK.**
 - Vehicles are not permitted in the carnival area or Rodeo of the Avenues (along B Stand) during the hours of 10 a.m. and 11:30 p.m., with the following exceptions: food/malt beverage deliveries, CFD products, night show merchandise, Accessible Services, any Security contractor or Operations Committee personnel on official business, and Operations Committee personnel. **First aid responders, police, fire department, maintenance/repair crews, and paid security services are exempt from these prohibitions when required to support emergency services.**

- Vehicles are not permitted on any sidewalks, such as the Old Frontier Town, along the Indian Village, and around the Museum and Headquarters.
- Maps for all access areas and driving routes are available for review in all committee buildings and the Security contractor office.
- Drivers are responsible at all times for the condition, control, and safe operation of their vehicle.
- Drivers must immediately report any accident involving any vehicle governed by this order and being operated on Cheyenne Frontier Days™ property.
- If any damage occurs to a loaned or leased vehicle, report it immediately.
- The number of people allowed on any vehicle is limited to the number of seats on the vehicle. The driver and all passengers will sit in or on the seats as they were designed.
- NO STANDING ON MOVING VEHICLES
- Always lock and secure vehicles when not in use, such as when storing overnight

Cheyenne Frontier Days

Emergency Response Plan Procedures

Purpose

The Cheyenne Frontier Days Emergency Response Plan procedures are designed to help guide you as the volunteer or staff member to assist emergency services and participants in the event of an emergency. You should familiarize yourself with the overall emergency response plan for the committee you are volunteering for and what your role is during an emergency.

Emergency services will command and control all emergencies. CFD personnel are directed to assist when requested by emergency services to help with the following emergencies. During CFD police, fire and EMS will be at or near the venue. Volunteers must coordinate their response with the first responders to ensure the incident is being handled quickly and professionally.

In the event of a large-scale emergency, "Chute 13" may be announced on the radio, all volunteers on the park need to report to their committee headquarters for assignment. CFD volunteers should assist emergency services in ways consistent with their training and capabilities when requested by officials.

911 Protocols

Anytime a call to 911 is necessary, be prepared to give the following information and stay on the phone until the operator releases you. Attempt avoiding multiple calls to 911.

- Give the location of the emergency, address if known, precise location or landmark
- The number you are calling from
- Give nature of Emergency
- Give accurate information regarding people involved
- Do not hang up unless you are told to do so by the operator
- Identify yourself
- It's ok to say "I don't know" if you are unable to answer the dispatcher's questions.

Crowd Control

- Shelter in place
 - Assist visitors and other volunteers to shelter from the emergency by staying in place or by moving inside to avoid harm.
- Relocation of Visitors
 - Assist visitors, volunteers and first responders by moving crowds away from the hazardous area and harm. This may include closure of some areas of the event. This should be coordinated with emergency services.
- Evacuation of Visitors
 - Assist visitors, volunteers and first responders with movement of crowds to another location away from the emergency or complete removal from the event to prevent harm.

Evacuation could affect a portion or all of the venue. Evacuation should be considered as a time-consuming procedure and must be coordinated with emergency responders.

- Rope Procedures
 - Deploy Small area and work out
 - Surround Incident, if possible, build perimeter
 - Face crowd and hold line in front of you
 - Work crowd away from the incident to give more space for responders
 - Be calm & courteous & honest about the incident. Do NOT get physical with the crowd
 - Hold the line until Incident Command or Team Lead says otherwise

Emergency services will command and control all emergencies. CFD personnel are directed to assist when requested by emergency services to help with the following emergencies. During CFD police, fire and EMS will be at or near the venue. Volunteers must coordinate their response with the first responders to ensure the incident is being handled quickly and professionally.

The following are the most common emergencies affecting all CFD events and procedures to assist you in your response and coordination during the emergency.

Weather Emergencies

CFD bases all weather-related decisions from received by Emergency Management in consultation with the National Weather Service. Watches and Warnings issued by the NWS will be broadcast to CFD Committees.

- Watch – A watch is issued when the potential for severe weather is possible in and near the watch area. This does not mean that it will occur. It only means it is possible.
- Warning – A warning is issued when the severe weather, i.e. severe thunderstorm or tornado, is imminent. Seek shelter immediately.
- Severe Thunderstorms
 - Volunteers and staff should begin initiating sheltering procedures if the weather is going to affect the event directly.
- Hail
 - Volunteers and staff should immediately direct event participants and crowds to protective cover. Once storm had cleared ensure walkways are clear and safe for event participants to return to their activities.

- Tornado
 - Volunteers and Staff should immediately assist event participants in taking shelter.
 - Remain in shelter until all clear is given
- Flash Flood
 - Flash floods can occur without warning. Volunteers and Staff should immediately direct event participants to higher ground to avoid danger.

Threat Protocol

Domestic Terrorist Attack

- Active Shooter
 - Run
 - Hide
 - Fight
- Weapons of Mass Destruction (Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE))

A CBRNE incident differs from a hazardous material incident in both scope (i.e., CBRN can be a mass casualty situation) and intent. CBRN incidents are responded to under the assumption that they are intentional and malicious; evidence preservation and perpetrator apprehension are of greater concern than with HAZMAT incidents.

If a threat is detected by local law enforcement authorities will notify the appropriate state and federal agencies for assistance in mitigating and or responding to the threat. Agency response include the FBI, Wyo. National Guard Civil Support Team (CST) and Wyo. Regional Emergency Response Teams as appropriate.

- Bomb Threat
 - In the event of a bomb threat follow procedures outlined by emergency services. Refer to crowd control procedures above.
 - If you receive the threat, obtain as much information as possible. If the threat comes electronically save the message
 - Do NOT use radio communications in the vicinity of an unknown device.
- General Threat
 - Disturbances/Fights
 - Notify the nearest law enforcement or Operations official.

- Ensure all visitors, not participating in disturbance are safe and clear of harm. Crowd control, Rope procedures, may need to be implemented pending the severity of the event.
- Do NOT get directly involved with the altercation unless assistance is requested by law enforcement or Operations officials.

Fire, Smoke, Explosion

- Assess the situation
- Activate fire alarm if applicable to the event location
- Notify first responders at event or call 911. See 911 protocols.
- Begin evacuation procedures for the area affected
- Do NOT attempt to put out a fire without proper training or equipment.
- Notify first responders at event or call 911. See 911 protocols.

Hazardous Materials

A toxic material that may be hazardous to the human body as a respiratory/skin hazard

- If suspicious materials are found do NOT touch it
- Contact event emergency services immediately
- Volunteers and Staff should evacuate or re-locate all event participants from the affected area
- In the event gas or vapors have entered an area shelter in place or evacuation procedures may need to be implemented. Emergency services on site will provide direction.

First Aid

- Parades
 - Emergency Services are located at the Command Post and throughout the parade route.
 - Contact the closest parade official or the “Comm Van” for deployment of EMS services.

- Pancake Breakfast
 - Emergency Services are located at the Command Post and throughout the event.
 - Contact the nearest Indian Committee representative, Kiwanis member or “Comm Van” for deployment of EMS services.
- CFD Park
 - First Aid stations are located at the east and west side stands
 - For immediate assistance Operations Committee members will contact the first aid station to mobilize EMS services.